

# VERANDA VII AT HERITAGE OAKS ASSOCIATION

## Board of Directors Meeting Minutes

Tuesday, April 6, 2021 at 9:00 AM

Zoom Video Conference

**CALL TO ORDER:** The Board of Directors meeting was called to order at 9:00am by President Pete Hill.

**DETERMINATION OF A QUORUM:** A quorum was established with President Pete Hill and Vice President Ralph Fierle present via Zoom. Also present via Zoom was Sean Noonan of Sunstate Management.

**NOTICE:** Notice for the meeting was emailed in accordance with the bylaws of the Association and the requirements of Florida Statute 718.

**APPROVAL OF MINUTES:** A **Motion** was made by Ralph Fierle, seconded by Dave Brake to approve the February 18<sup>th</sup>, 2021 Board of Directors Meeting Minutes and the Organizational Meeting Minutes from March 4th, 2021. **Motion** passed unanimously.

**President Report:** None

**Financials:** Pete asked about transfer of funds to the reserves. Transfer will be reflected on April financials.

### **UNFINISHED BUSINESS:**

- **Action List** – Pete reported on the berms and no resolution has been made as to who is responsible. Pete has met with the new Veranda board member to discuss boundaries. LMP walk will be done today with management and the board. The board collectively decided to have pressure washing done twice a year. Massey walk around will be done in May. Sean will work on updating the owner contact list.
- **Monster Palm Trimming** – A **Motion** was made by Pete and seconded by Dave to prune and trim boots along with removal and grinding of palm at the south end of 5320 for a total of \$3,000 total. **Motion** passed unanimously.

### **NEW BUSINESS**

- **Eblast Correspondence** – Pete asked Sunstate to be sure both PDF and Word versions of shutdown guidelines are on the website and in an eblast. Pete reported on golf club being stolen from a garage. Sunstate will send an eblast regarding protecting owner properties.
- **Main Water Shutoff Replacement** – Ralph reported water valves will be replaced 1 building at a time and notices will be posted on each door along with an eblast from Sunstate. The price of the project is \$8,320 coming from capital improvement fund. A **Motion** was made by Pete and seconded by Ralph to approve replacement of all water valves at Veranda VII. **Motion** passed unanimously. The board would like this project to happen in April. All valves will remain closed after installation and owners will be responsible for turning water back on after project is completed. Ralph will reach out to A+ Plumbing Service to schedule the work.

**HOMEOWNER COMMENTS:** None

**NEXT MEETING:** September 16th, 2021

**ADJOURNMENT:** With no further business to discuss, Pete Hill adjourned the meeting at 9:55 AM.

Respectfully submitted,  
Sean Noonan/ LCAM

**Sunstate Association Management Group, Inc.**

For the Board of Directors at Veranda VII at Heritage Oaks Association, Inc.

