

VERANDA VII AT HERITAGE OAKS ASSOCIATION

Board of Directors Meeting Minutes

Tuesday, April 21, 2020 at 10:30am

Zoom Conference Line

CALL TO ORDER: The Board of Directors meeting was called to order at 10:30am by President Pete Hill.

DETERMINATION OF A QUORUM: A quorum was established with President Pete Hill present, Vice President Ralph Fierle, and Lenore Karo Treasurer/Secretary. Also present was Christine Wofford of Sunstate Management.

NOTICE: Notice for the meeting was mailed and posted in accordance with the bylaws of the Association and the requirements of Florida Statute 718.

APPROVAL OF MINUTES: **MOTION** made by Ralph Fierle, seconded by Lenore Karo to approve the March 5, 2020 Organizational Meeting Minutes. Motion passed unanimously.

President Report: N/A

Financials:

- Discussion was had regarding March Financials **Motion** made by Pete to accept the March financials with the adjustment that the tree removal invoices from LMP & Monster be deducted from Capital Improvements and seconded by Ralph Fierle. Motion passed unanimously.
- Discussion with had regarding the current COVID-19 and homeowner impact regarding 2nd quarter dues. Motion was made by Pete Hill to hold interest and late charges placed from April 1st (2nd quarter dues) until July 1st. Seconded by Ralph Fierle. Motion passed unanimously.

CHECKLIST REVIEW:

- **Berm Update** – Still waiting on paperwork from Master Association.
- **Sprinkler and Monitoring Company-** Discussion was had regarding quotes from Pye Barker, Alliance, and ADT. **Motion** was made by Ralph Fierle and seconded by Lenore Karo to move from to ADT for monitoring and sprinklers. Motion passed unanimously.
- **Veranda VII Exterior Cleaning-** Reminder to be sent to have the spring cleaning for the light poles and glass.

HOMEOWNER COMMENTS:

NEXT MEETING: TBD

ADJOURNMENT: With no further business to discuss, Pete Hill adjourned the meeting at 11:06am.

Respectfully submitted,
Christine Wofford/ LCAM

Sunstate Association Management Group, Inc.

For the Board of Directors at Veranda VII at Heritage Oaks Association, Inc.