

VERANDA VII AT HERITAGE OAKS ASSOCIATION

Board of Directors Meeting Minutes

Thursday, September 19, 2019 at 10:30am

Veranda VII 5350 Hyland Hills Unit 2515

CALL TO ORDER: The Board of Directors meeting was called to order at 10:32am by President Pete Hill.

DETERMINATION OF A QUORUM: A quorum was established with President Pete Hill present, Vice President Ralph Fierle and Treasurer/Secretary Lenore Karo via conference line. Also present was Christine Wofford of Sunstate Management.

NOTICE: Notice for the meeting was mailed and posted in accordance with the bylaws of the Association and the requirements of Florida Statute 718.

APPROVAL OF MINUTES: MOTION made by Ralph Fierle, seconded by Lenore Karo to waive the reading and approve the August 15, 2019 BOD Meeting. Motion passed unanimously.

Financials: Discussion took place. See attached August financials. Pete Hill requested September Financials to be reviewed on October 10th at the budget workshop.

CALENDAR REVIEW: No Report

CHECKLIST REVIEW:

- Discussion was made by the Board regarding the details if the needed pressure washing. **Motion** made by Pete Hill to move forward with Odeh Home Improvements at \$1,500 to include tax and seconded by Ralph Fierle. Motion passed unanimously.
- Discussion was made by the Board regarding the necessary gutter cleaning. **Motion** made by Pete Hill and seconded by Ralph Fierle to move forward at \$700 including tax with Jeff Garrahan. Motion Passed unanimously.
- Discussion was made by the Board in reference to the necessary palm tree trimming. **Motion** was made by Pete Hill and seconded by Lenore Karo to proceed with JV Family Lawn Care in the amount of \$1,740.00.
- Discussion was made in reference to the owners without keys on file with Sunstate. **Motion** was made by Ralph Fierle and seconded by Lenore Karo to move forward with sending out the Board approved letter to all owners that have been identified. Motion passed unanimously.

HOMEOWNER COMMENTS: None present.

NEXT MEETING: Thursday, November 21, 2019 at 10:30am - Conference Call

ADJOURNMENT: With no further business to discuss, Pete Hill adjourned the meeting at 11:32am.

Respectfully submitted,
Christine Wofford/ LCAM

Sunstate Association Management Group, Inc.

For the Board of Directors at Veranda VII at Heritage Oaks Association, Inc.